



Minutes of Meeting

Project:	Lower Churchill Project	Contract # if applicable	N/A
Purpose:	CLC Meeting – Inaugural Meeting	Rec. No:	N/A
Venue:	Hotel North Two – Conference Room	Date / Time:	March 19/2013 – 18:30

Attendees:	Melissa Best – Mud Lake, Ernie McLean – North West River, Stanley Oliver – Happy Valley Goose Bay, Wanda Lyall – Member at Large, Arch Parly – Member at Large, Darren Wells – Member at Large, Leander Baikie – Member at Large, Gilbert Bennett – Nalcor Energy, Rosanne Williams – Nalcor Energy, and Matthew Pike – Nalcor Energy. Regrets – Lorie O’Halloran – Nalcor Energy
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Distribution:	All attendees, posted on website after approval of minutes
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Recorded by:	Matthew Pike	Signature:	
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NOTES

Item No.	Description
1	Meeting called to order by Rosanne Williams at 18:30. Acceptance of the agenda, introductory remarks along with a safety moment regarding slips, trips and falls and the hazards associated with the changing daily temperatures to walking surfaces.
2	<p>Discussion surrounding acceptance of Terms of Reference of the CLC.</p> <ul style="list-style-type: none"> - Ernie McLean asked if CLC members will have opportunity to add agenda items. Rosanne Williams assured they would up to one week before the next scheduled meeting. - Ernie McLean asked if the CLC has a media policy. Gilbert Bennett said there is no official policy as the CLC is not a decision making body, and does not require a consensus on issues. Therefore, if members wish to speak to the media, it will reflect their own opinions. - Stanley Oliver asked if group quorum meant a majority of sitting members or a majority of proposed members as some groups have been invited to sit on the CLC however have chosen not to. Rosanne Williams clarified quorum is based on sitting members of the CLC. - There was more general discussion on why invited groups (Nunatsiavut, NunatuKavut and Innu Nation) chose not to sit on the CLC. Gilbert Bennett indicated the groups were not asked for an explanation, but noted that other consultation avenues are available to aboriginal groups. <p>Terms of reference were approved unanimously.</p>

3	<p>Rosanne Williams reviewed the purpose of CLC and roles and responsibilities of CLC members. No further discussion.</p>
4	<p>Selection of CLC Co-Chairs. As per Terms of Reference, one member of the CLC and a representative of Nalcor would be Co-Chairs. Rosanne Williams is the Nalcor representative who will act as Co-Chair. Nominations were then opened for the other Co-Chair.</p> <ul style="list-style-type: none"> - Ernie McLean nominated Darren Wells and he accepted the nomination. - No further nominations were received. <p>Darren Wells was acclaimed as Co-Chair.</p>
5	<p>Gilbert Bennett provided an overview and update of the Muskrat Falls Project. Questions and discussion arose regarding the following topics:</p> <ul style="list-style-type: none"> - Fibre optic line: Question was asked when this project was to be completed. Gilbert Bennett gave a background of Nalcor's involvement in this project as a part owner of the line as high-speed communications is integral to the construction and operations of Muskrat Falls. While Nalcor is a partner, Bell Aliant is managing construction of the fibre optic line and they are hopeful that the line will be in service Q2 of 2013. - North Spur stability: Questions were raised about the North Spur and its stability as there was some talk about it on the news and in social media. Gilbert Bennett outlined that work on the North Spur dates back over 3 decades and water pumps were installed to stabilize the area back in the early 1980s. Final engineering details will be completed in 2013 and a construction contract to stabilize the area will be awarded in the next year. Work will be complete to stabilize the area before the reservoir is filled. - Housing issues and on-site accommodations: Concerns were raised with the current housing situation in Happy Valley – Goose Bay. Housing is at a premium and the contractors working at Muskrat Falls have taken up rental properties in the community along with the majority of hotel rooms and barracks at 5 Wing Goose Bay. Gilbert Bennett emphasized this was a very temporary solution and the 300 person temporary camp would be completed in the very near future. At that time, accommodations will be provided at-site. - Transportation of local workers to and from the work site: Questions were raised about how Nalcor was going to handle transporting local workers to the construction site. Gilbert Bennett explained that currently workers are picked up at the hotel where the contractors are staying but mentioned that when construction gets busier there will likely be a pick up point where local workers can drive to, park their vehicle and be picked up by the bus that will be transporting them to site. - Possible maritime link for Gull Island power: Question was raised whether or not Gull Island power could be moved through the maritime link that Nalcor was constructing for Muskrat Falls. Gilbert Bennett explained that the capacity of the line will not be

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Continued

enough to carry the power from Gull Island. Furthermore, the question was asked why the maritime link is not being constructed to handle the capacity of Gull Island. Gilbert Bennett responded that the preferred option for Gull Island transmission has not been finalized. Furthermore, technical limitations in the Maritime Provinces limit the amount of production that can be transmitted over a single transmission line.

- IBA benefits/overall benefits for Labrador: Questions were asked about overall Impact and Benefits Agreement and Labrador benefits and what feedback Nalcor was receiving. Matthew Pike noted that the business community is pleased with the noticeable increase in purchasing and service requests. He also noted that people are interested in working and employment numbers will significantly increase towards Q4 of 2013. Gilbert Bennett noted that we have surpassed our business targets that were established in the IBA and that we will continue to work with our partners in the Innu Nation to ensure the IBA commitments are met.
- Construction work employment and long-term employment: Questions were asked about employment numbers during construction work. Construction workforce will peak at 3100 people in 2015 with an average of 1500 workers per construction year (2013-2017). After the project is built, there will be 80 full-time direct jobs to maintain and operate the Muskrat Falls generating facility and transmission line.
- Effects on small businesses and labour demands: Concerns were raised that small businesses are having a difficult time competing for workers with substantially higher wages at the Muskrat Falls site. It was noted that small businesses already have to go international to get workers as many small businesses can only afford to offer minimum wages. Gilbert Bennett noted that he understands the concerns expressed by the small businesses but noted that with a national shortage of skilled workers and a very competitive job market, we must be competitive and must offer attractive compensation packages to attract the workers who have a choice between working on several megaprojects around the country and even in Newfoundland and Labrador.
- Special Project Order and Union agreements: Question was asked about when the union agreements are going to be finalized. Gilbert Bennett noted that the agreements are being finalized and expects the Province to issue Special Project Orders for the Muskrat Falls Project soon.
- How to join a Union: Several members wanted to know the process for joining a Union as there has been much discussion about different unions and different processes. Gilbert Bennett explained that different unions have different processes for joining but encouraged people to contact their respective trade unions directly.
- Labrador Aboriginal Training Partnership (LATP) and worker training: There was

<p>5 Continued</p>	<p>questions asked about why LATP trained workers were not getting jobs on site and what is the future of the LATP. Gilbert Bennett noted that LATP did a lot of training in a very wide range of areas including Adult Basic Education, business, fire fighting, etc. Not everyone trained in LATP will work on-site as their training has opened up new opportunities for them elsewhere, however when employment numbers rise, there will potentially be opportunities for them. With regards to the future of LATP, Gilbert Bennett noted that many short-term programs will begin in the coming weeks and will be made available to both Aboriginal and non-Aboriginal applicants who qualify.</p> <ul style="list-style-type: none"> - Local available workforce and Project demands: The question was asked if the Upper Lake Melville area has the available work force to construct the project. Gilbert Bennett noted the Project will require 3,100 workers at peak and we will not be able to meet that requirement through the local workforce and that likely we will need to go outside of the province to get the expertise and number of workers required to complete the Project. - LATP and College of North Atlantic: The question was asked if LATP, CNA and Nalcor were talking to each other about training requirements for the Project. Gilbert Bennett noted that the three parties are working closely together and that a majority of the upcoming training funded by LATP will be completed by CNA and they are geared towards Project requirements. - IBA/subcontractors/local contractors: Question was asked about contractors and their obligations to hire local sub/contractors. Gilbert Bennett spoke at length about the IBA commitments and noted that while local contractors have an advantage as they are based near the Project site but re-emphasized that they need to be competitive as Nalcor and prime contractors are looking for the best value for money. - Community of Mud Lake concerns: Comment was made that the community of Mud Lake is concerned about the possibility of a dam break and would like Nalcor to provide residents with information. Gilbert Bennett indicated that time at a future session can be set aside to review the work undertaken by Nalcor in relation to dam safety.
<p>6</p>	<p>Rosanne Williams/Matthew Pike offered closing remarks and reiterated that CLC is a two way communication forum and we are available at any time to answer questions CLC members have.</p>
<p>7</p>	<p>Meeting adjourned at 20:32.</p>

ACTIONS

Item No	Description	Action / Date
1	Send meeting minutes out to members	April 3/2013 – Lorie O’Halloran
2	Provide monthly benefit reports to CLC members	Monthly – Rosanne Williams
3	Send out agenda reminder to give opportunity for	June 4/2013 – Lorie O’Halloran



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	members to add items	
4	Continue constant two way communication on an “as-needed” basis	All members - ongoing